**Capital Area Health Alliance**

**Capital Area Physician Experience (CAPE)**

September 14, 2017

Forest Community Health Center, Lansing

**MEETING MINUTES**

**Participants**

Sheri Clarke McLaren Greater Lansing

Mary Anne Ford Consultant, Capital Area Health Alliance

Barbara Hilborn Sparrow Health System

Russ Kolski Ingham Community Health Centers

Barb Reamer Horizon Bank

Gail Riegle MSU College of Osteopathic Medicine

Makayla Smith McLaren Greater Lansing

**Discussion**

1. **Call to Order and Introductions**. Mary Anne Ford chaired the meeting and welcomed attendees.
2. **Approval of Minutes**. The minutes from the meeting of June 22, 2017, were unanimously approved.
3. **Resident Focus Groups.** Mary Anne Ford informed the Committee that the resident focus group had not taken place, due to a lack of interested residents. The Committee discussed some options for trying again in the fall. The original idea had been to get 6-8 residents total. One idea was to ask the program directors to identify residents meeting our requirement (residents who did not graduate from MSU), but to aim at getting a larger pool. We would poll that group on preferred dates, and schedule accordingly. Mary Anne will make those contacts.
4. **Ingham County Health Department Community Health Improvement Plan.** The Department has completed its Community Health Improvement Plan (CHIP), which includes a plan for Improving Access to Primary Care, which was one of the priorities emerging from the Community Needs Assessment conducted by *Healthy! Capital Counties*. Discussion centered on two objectives: identifying the scope of the shortage of PCPs by September 2018, and increasing the number of PCPs enrolled in loan repayment programs. Committee members discussed the difficulties and expense associated with collecting data, especially since there is widespread acknowledgment throughout the community that more PCPs are needed. The Committee identified several next steps:
	1. Regarding data gathering:
		1. Stipulate that there is a primary care shortage in Ingham County
		2. Share information on activity in Michigan to recruit primary care providers.
		3. Determine if the hospitals have identified access to primary care as one of their community benefit priorities
		4. Provide information to support ICHD in identifying wait times for appointments.  Barb Hilborn will see if she can get a copy of the Merritt-Hawkins survey, which may provide some useful information.
	2. Regarding education on loan forgiveness:
		1. Share information on eligibility
		2. Share information on HPSA designation
		3. Russ Kolkski will contact the PCO for discussion about evaluating Ingham County for potential of additional HPSA designation.
		4. Mary Anne Ford will update Rachel Ruddock on discussion, for rural health.
5. ***Becoming Visible: Partnering to Transform the Future Face of Healthcare.*** Mary Anne Ford distributed information about this initiative to improve the presence of women of color in the Capital Area’s physician community and healthcare workforce in general. CAHA is part of the coordinating committee for this group, and is making efforts to incorporate the importance of diversity in our healthcare workforce into CAHA committee work. Barb Hilborn shared information about the Sparrow Physician Leadership Academy, and efforts to include women.
6. **Benefits of Greater Lansing.** Committee members commented on a first draft of this piece. Initial suggestions were to shorten the commute time from Lansing to a Great Lake, and to request information on CME credits from MSMS. It will be sent to the committee for additional comments.
7. **Lansing Aging in Place.**  The City of Lansing is taking steps to become recognized as an Aging in Place Community. As part of this, they are interested in data on physicians. CAHA has not committed any resources to this initiative, but wanted committee members to be aware of the effort.
8. **Next Meeting.** The next meeting will be on October 12 at the Forest Hills Community Center.